



Kolb Elementary School Parent Faculty Club (PFC)

Meeting Agenda September 9, 2021

PFC General Session, 6:00 PM - 7:00 PM

In Attendance

Co-President:	Mindy Destro
Co-President:	Nisha Thomas
Co-Vice President:	Deepti Verma
Secretary:	Bhavin Doshi
Room Parent Director & Volunteer Coordinator:	Lydia Wilson
Co-Treasurer:	Dhaval Doshi
Co-Treasurer:	Chong Hyo Hong
Co-Director of Spirit Wear:	Shaista Khan
Co-Director of Comm. & Technology:	Geetika Dhaundiyal
Co-Director of Comm. & Technology:	Jayesh Leillany
Co-Director of Spirit Wear:	Shwetha Hegde

Absent

Principal:	Mrs. Clara Lee
Vice-Principal:	Mrs. Monica Rasmussen
Co-Vice President:	Sanjana Jangeed

Other Guest Speakers/Parents:

Karen Zhang, Ankita, Sumana, Srividya, Hillary, Bala, Firoz, Soomie, Dal Moon, KL, Siya, Swapna, Venu Pulimi, Sieun Kim, Surabhi, Tanvi Doshi

Meeting Called to Order: 6:05 PM

Co-President Mindy Destro welcomed everybody.

President's action item(s):

Lydia motioned to approve the August 2021 meeting minutes. Deepti Seconded it. Motion carried with no one opposing.

Principal's Report

Not applicable for this meeting.

Treasury Report

Budget reviewed (2020-2021).

Treasurers will make required changes (add separate lines for special funding request, list the breakdown of FutureFunds donation, etc) and send a pdf report to Nisha to post on the website.

Fundraisers:

Otis-Spunkmeyer fall fundraiser:

- Kicked off a day before this meeting.
- Hope to get good number of registrations
- Will run from Sept 8 - Sept 22. Distribution of products in November 2021
- Letter and catalogue were made available to parents along with the order form
- Online orders are preferable. Paper orders to be processed manually.

First Day School Supplies:

- Contract due to be signed for next year
- No issues identified with them so we will likely continue but we do have time to decide in case we come across any other option.

Dine Outs:

- Chipotle and Panda Express (September)
- Panera Bread and Amici's (October)
- China Lounge in pipeline.

Retailers (Lucky, Safeway):

- Usually participate in donating items (Donuts, Candies, etc) or giving a gift card but not as proceeds from the sale.

Volunteer/Room Parent Updates

- Volunteers sign up adequate for upcoming week for prize distribution and coupon collection for the fall fundraiser.
- Mindy to give run down to volunteers
- Still looking for volunteers / coordinators (Art program, Run club)
- 5 yearbook volunteers have committed
- Room parents slowly trickling in. Teachers will let Lydia know. Lydia will update Nisha and Mindy.

Breakfast Book Club Update

- 60 students signed up
- Books have arrived and pick up to be arranged on Sept 11, Saturday between 9 and 11 am
- Have 1 parent volunteer already per grade
- Meeting will be on 1st Thursday of each month for all grades but an extra session for DK on Wednesday from 4 to 4.30 pm
- Discussion dates will be picked soon
- Hoping to have the 1st book club on Sept 23.

Flyer Approval & Distribution Process

- Goal is to streamline the flyer approval and distribution process to make things easier for Mrs. Lee and Julie instead of sending them emails multiple times a week.
- Send consolidated email to Mrs. Lee on Wednesday or Thursday for flyer approval at least 1.5 to 2 weeks in advance of the expected roll out date. Mindy will coordinate with Mrs. Lee on what day works best for her.
- Then send it to Julie on one day of the week to post on Peachjar.

Upcoming Events:

Fall Fundraiser

- Volunteers will be there at the Main gate, Lockhart Street gate and DK/K gate before school on Mondays and Wednesdays until Sept 22 to collect coupons and distribute prices.
- Any student selling 10 or more items gets to participate in a Donut Party with Mrs. Lee and Mrs. Rasmussen. Date TBD.

Family Movie Night

- Free virtual event (*Raya and the Last Dragon* on September 17th)
- Goodie Bags (Popcorn and Candies) will be given to each student registered for in-person learning at Kolb.
- Reminders need to be sent.
- Also remind parents to sign up for the PFC Newsletter.

Trunk-O-Treat

- Planning on having it on Friday (Oct 29) before Halloween.
- Mindy will be in touch with Mrs. Lee regarding rules and regulations to conduct the event.

Halloween Contest

- Different format this year.
- Student Contest: Voting this time would be held in-class and not on FB. Students will vote for their favorite costume in their own class.
- Teachers and Staff Contest: Plan to have voting which will be similar to last year. Pictures would be posted on FB. Members of the PFC FB group will vote for their favorite costume.
- Check with the Principal/Asst. Principal if there is a plan to conduct a Halloween parade and if yes, can it be streamed live via Facebook.

Potential After-School Sales

- Try to find if any company like Kona Ice would like to participate in an after-school

food sales event. If they would like to, then check with Mrs. Lee on how and if that can be done and if there are any district restrictions.

- There are restrictions on the type of food items which can be sold. Kona Ice is pre-approved through the district. Also, there is a time-limit on the sale of items post school (30 mins)

Incentive Packages for donors

- Mindy and Nisha gave permission to Shaista to bring all the Spiritwear boxes home from the shed. Packages to be assembled at home.
- Try to deliver on one day to school and teachers will distribute it to students
- For VLA students, it can be delivered outside campus on a weekend or to their homes.

Public Comments:

- Junior Achievement kits will be delivered by Nisha as requested by teachers.

Adjournment

The meeting was adjourned at 7.11 PM.

The next meeting will be on October 14, 2021 from 6:00 - 7:00 PM.